

Records Request

To: _____

Attn: Records' Department

Mailing Address: _____

Patient Name: _____

Pt Date of Birth _____ Pt SS# _____

Dates of Service/ Records Requested: _____

Notes:

Receiving Physician

Name: _____

Practice Name: _____

Street Address: _____

City, State, Zip: _____

Office Phone: () _____ Fax: () _____

Patient Authorization

Patient Signature

Date